

**CYC The Island – SandTopia Risk Management Plan**

<b>School:</b>	<b>Year Level:</b>
<b>Supervising teachers / staff:</b>	<b>Dates:</b>
<b>Program / Excursion:</b>	<b>Location:</b>

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

**Risk Rating – SandTopia**

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> <li>Environmental Exposure 4</li> <li>Environmental Hazard 3</li> </ul>
	Major	40	32	24	16	8	<ul style="list-style-type: none"> <li>Environmental Hazard 1</li> <li>Inappropriate use after hours</li> <li>People – Instructor 1 &amp; 2</li> <li>People – Group Leader 2</li> </ul>
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> <li>People – participant behaviour</li> <li>Environmental Exposure 2</li> <li>Environmental Exposure 3</li> </ul>
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> <li>Slip-Trip-Fall</li> <li>Environmental Exposure 1</li> <li>Environmental Hazard 2</li> <li>People – participant ability</li> <li>Entanglement</li> <li>Cutting / Scratching</li> <li>Striking</li> <li>People – Group Leader 1</li> </ul>
	Insignificant	5	4	3	2	1	

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. Senior management <b>must</b> be notified. Item should be <b>TAKEN OFF LINE</b> until risk reduced.	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.