

**CYC The Island**  
**Cruisin’ Cowes – Risk Management Plan**

<b>School:</b>	<b>Year Level:</b>
<b>Supervising teachers / staff:</b>	<b>Dates:</b>
<b>Program / Excursion:</b>	<b>Location:</b>

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The Cruisin’ Cowes Risk Management Plan contains the Cruisin’ Cowes specific risks, control measures and gradings, as well as the gradings of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Rating		
		Consequence	Likelihood	Control Effectiveness
<b>Striking</b> Group member struck by vehicle when crossing a road or driveway	<ul style="list-style-type: none"> <li>Students should cross roads in small groups under adult supervision</li> <li>Suitable crossing points where visibility is clear should be used</li> <li>Students are to be alert for vehicles coming out of driveways</li> </ul>	Catastrophic	Rare	Satisfactory
<b>Slip-Trip-Fall</b>	<ul style="list-style-type: none"> <li>Participants are briefed in advance of the expected conditions and terrain</li> <li>Group leaders are to keep the walk at a manageable pace for student safety</li> <li>Participants are asked to stay on the footpaths</li> </ul>	Possible	Minor	Satisfactory
<b>People – Participants</b> Getting lost	<ul style="list-style-type: none"> <li>Appropriate leader to participant ratios must be followed</li> <li>It is required to have a leader at the front and back of the group and to make sure the leader at the back can always see the leader at the front</li> <li>Leaders must be aware of student numbers and conduct regular headcounts</li> <li>Participants are given a question sheet that has a designated route for them to walk along including street names etc.</li> </ul>	Major	Rare	Satisfactory
<b>People – Group Leader</b> Getting lost	<ul style="list-style-type: none"> <li>A local map can be obtained from program staff</li> <li>Leaders are given a question sheet that has a designated route for them to walk along including street names etc.</li> <li>Group leaders must carry a suitable means of communication in event of emergency</li> </ul>	Major	Rare	Satisfactory

**Risk Rating – Cruisin’ Cowes**

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> <li>• Striking</li> <li>• Environmental Exposure 4</li> <li>• Environmental Hazard 3</li> </ul>
	Major	40	32	24	16	8	<ul style="list-style-type: none"> <li>• Environmental Hazard 1</li> <li>• Inappropriate use after hours</li> <li>• People – Instructor 1 &amp; 2</li> <li>• People – Group Leader 2</li> <li>• People – Participants</li> <li>• People – Group leader</li> </ul>
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> <li>• People – participant behaviour</li> <li>• Environmental Exposure 2</li> <li>• Environmental Exposure 3</li> </ul>
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> <li>• Slip-Trip-Fall (Cowes Walk)</li> <li>• Slip-Trip-Fall</li> <li>• Environmental Exposure 1</li> <li>• Environmental Hazard 2</li> <li>• People – participant ability</li> <li>• Entanglement</li> <li>• Cutting / Scratching</li> <li>• Striking</li> <li>• People – Group Leader 1</li> </ul>
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are Cruisin’ Cowes specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. <b>Senior management must be notified.</b> <b>Item should be TAKEN OFF LINE until risk reduced.</b>	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.