

**CYC The Island – SandTopia Risk Management Plan**

<b>School:</b>	<b>Year Level:</b>
<b>Supervising teachers / staff:</b>	<b>Dates:</b>
<b>Program / Excursion:</b>	<b>Location:</b>

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

**Risk Rating – SandTopia**

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood				
		Almost Certain	Likely	Possible	Unlikely	Rare
Consequence	Catastrophic	80	64	48	32	16 • Environmental Exposure 4 • Environmental Hazard 3
	Major	40	32	24	16 • Environmental Hazard 1 • Inappropriate use after hours • People – Instructor 1 & 2 • People – Group Leader 2	8
	Moderate	20	16	12 • People – participant behaviour	8 • Environmental Exposure 2	4 • Environmental Exposure 3
	Minor	10	8	6 • Slip-Trip-Fall • Environmental Exposure 1 • Environmental Hazard 2 • People – participant ability	4 • Entanglement • Cutting / Scratching • Striking • People – Group Leader 1	2
	Insignificant	5	4	3	2	1

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. <b>Senior management must be notified.</b> <b>Item should be <b>TAKEN OFF LINE</b> until risk reduced.</b>	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.