

**CYC The Island
Initiatives – Risk Management Plan**

School:	Year Level:
Supervising teachers / staff:	Dates:
Program / Excursion:	Location:

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The Initiatives Risk Management Plan contains the Initiatives specific risks, control measures and gradings, as well as the gradings of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Risk Rating		
		Consequence	Likelihood	Control Effectiveness
Cutting / Scratching Splinters from poles, platforms etc.	<ul style="list-style-type: none"> Regular inspections of the activity structure are completed and recorded by camp staff 	Minor	Possible	Satisfactory
Manual Handling Injury caused by lifting tyres on 'Lift Off' section	<ul style="list-style-type: none"> For primary school participants two group members are required to move tyres 	Minor	Rare	Satisfactory
Slip, Trip, Fall Fall from pole, platform, tyre	<ul style="list-style-type: none"> Group members must follow all instructions given for each section Group members are encouraged to physically support each other throughout the course If falling, participants are asked to step off safely and not pull others down with them Soft fall mulch or grassed areas are in place and maintained 	Minor	Possible	Satisfactory
Structure Failure Platform or other structure failure resulting in an injury to a participant	<ul style="list-style-type: none"> Periodic in-house checks of the Initiative Course are completed and recorded by camp staff Annual activity checks are completed by qualified independent professionals If structure is unsafe the activity is not to be undertaken until appropriate repairs have been completed 	Moderate	Rare	Satisfactory

Risk Rating – Initiatives

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> • Environmental Exposure 4 • Environmental Hazard 3
	Major	40	32	24	16	8	<ul style="list-style-type: none"> • Environmental Hazard 1 • Inappropriate use after hours • People – Instructor 1 & 2 • People – Group Leader 2
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> • People – participant behaviour • Environmental Exposure 2 • Structure Failure • Environmental Exposure 3
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> • Slip – Trip – Fall • Cutting / Scratching • Slip-Trip-Fall • Environmental Exposure 1 • Environmental Hazard 2 • People – participant ability • Entanglement • Cutting / Scratching • Striking • People – Group Leader 1 • Manual Handling
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are Initiative specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. Senior management must be notified. Item should be TAKEN OFF LINE until risk reduced.	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.